

Ellon Community Council	Minutes of Meeting	Tuesday 5th December 2017
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Subject: Ellon Community Council Meeting	Page:	Page 1 of 4
	Issue date:	
	Requested by:	Aberdeenshire Council Officers Ellon Community Council Members
	Prepared by:	Carla Zambonini (Bruce)
	Approved by:	Ellon Community Council
Date and time of meeting: 05.12.2017, 7pm.	Place of meeting: Community Room 2, Ellon Community Campus, Ellon	
Purpose: General Meeting		
Attendees: ECC Members: George Stewart, Carla Zambonini (Bruce), Mike Morton, Mike Jennings, Julianna Gorska, Carron Boardman, Arthur Killicoat, Bruce Robertson, Claire Tawse, Craig Davis, Allan Forrest, Scott Bremner Councillors: Isobel Davidson, Richard Thomson, Anouk Kahanov-Kloppert Press:	Distribution: ECC Members Aberdeenshire Council Officers Ellon & District Councillors	
Apologies: Gillain Owen		

No	Topic	Action by	Due date	Status	Comment
1	Welcome / Apologies	Info			George Stewart acting Chair for the first 2 points of Agenda, due to Gus Al-Hasani standing down from the Community Council.
2	Proposed Co-opting of: Mr Scott Bremner 14 Hopeman Close Ellon AB41 8AZ Electoral Roll Number: EG09061379 (as of 21.11.17) George Stewart explained – Ellon Community Council have agreed by majority in email to bring Ellon Community Council members to 12 members by selecting the person with the next highest number of votes in-September’s Election: Scott Bremner, as above. Scott was asked if he accepted the position, he agreed. George Stewart moved that Scott is co-opted under 4.1c section (ii) of SOB until next ordinary election. Seconded by Carla Bruce and unanimously agreed by those present. Elaine to receive updated list of members.	Info CZ - Secretary		Feb 2018	

3	<p>Election of Chair of ECC Cllr Richard Thomson officiates election of Chair.</p> <p>Carla Bruce (Zambonini) Nominates George Stewart. Mike Morton Seconded. George Stewart accepted.</p> <p>There being no other nominations, George Stewart is duly elected as chair.</p> <p>Nominations for Vice Chair. Carla Bruce (Zambonini) Nominated Bruce Robertson. Bruce cannot commit to the post. Vice Chair nominations shall be added to the next meeting Agenda.</p>	<p>Info</p> <p>Info</p> <p>Info CZ - Secretary</p>	<p>Feb 2018</p>		
4	<p>Minutes Meeting 07.11.17 4.1 Approval of last Meeting Minute. All ECC Members approve meeting minutes 07.11.17</p> <p><u>4.2 Status of Actions from Last Meeting</u></p> <p><u>Item 2 02.10.17</u> Unanimously agreed to utilise the services of a professional Minute taker and to pay the minute taker an honorarium of £25 per minute produced. Candidate to be approached regarding the position</p> <p>Candidate to be approached regarding the position.</p> <p><u>Item 4 02.10.17</u> ECC are still currently insured under Highland Council. Two quotes have been received by the Secretary from Zurich for Insurance moving forward. The quote costs vary depending on the value of ECC assets. It has been decided not to insure the Christmas lights.</p> <p>Insurance to be secured by during Q1 2018</p> <p>A full inventory to be created to ascertain the value of assets.</p>	<p>Info</p> <p>Info</p> <p>CZ - Secretary</p> <p>Info</p> <p>CZ- Secretary</p> <p>GS – Chair</p>	<p>Dec 2017</p> <p>Q1 2018</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Inform Elaine Brown of acceptance of</p>

	<p>Storage of Assets. It has been ascertained that the council roads department shall store the Christmas Lights until Autumn. 2018. Decision taken to utilise this space.</p> <p>Decision to be reached regarding storage after Autumn 2018.</p> <p><u>Item 5 02.10.17</u> Data Protection fee paid by CZ. CZ to claim back via expenses to Claire Tawse.</p> <p><u>Item 6 02.10.17</u> Email addresses for ECC COMPLETE George Stewart shall be paid when ECC can access funds</p> <p><u>Item 7 02.10.17</u> Social Media login details accessed. Shall be discussed during next meeting.</p> <p><u>Item 10 02.10.17</u> ECC Meetings have been booked until April 2017.</p>	<p>BR</p> <p>All</p> <p>CZ - Secretary</p> <p>Info</p> <p>CZ - Secretary</p> <p>CZ - Secretary</p>	<p>Dec 2017</p> <p>Feb 2018</p> <p>Feb 2018</p> <p>Feb 2018</p> <p>Feb 2018</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p></p> <p></p>	<p>storage in the Roads Deptment Yard.</p> <p></p> <p></p> <p></p> <p>Carla Zambonini (Bruce) shall book all meetings until the end of 2018</p>
5	<p>Treasurers Report Breakdown of finances from Claire Tawse</p> <p>Nothing to report as we still cannot access the ECC funds.</p> <p>We have overpaid an electricity bill and will be due a refund.</p>	<p>Info</p>			
6	<p>Correspondence:</p> <p>Festive Lights and Attachments to Street Lighting Columns Policy</p> <p>Initial Gap Analyses performed by George Stewart and presented to the local Councillors for inclusion in the meeting 07.11.17 @ 10am.</p> <p>ECC has been issued this Policy officially for review / comment. Shall be issued to all ECC members soonest.</p> <p>No further comments received from ECC.</p>	<p>Info</p> <p>Info</p>			

7	<p>Planning</p> <p>Planning Meeting being held Monday 11th Dec 2017 with Council and ECC members.</p> <p>Planning Subcommittee has been identified. Craig Davis shall be in charge of highlighting any planning applications that require further consideration and comment by ECC. Scott, Allan and Carla shall meet as part of the subcommittee if required.</p>	<p>Info</p> <p>Info</p>			
8	<p>Police Reports</p> <p>Secretary to issue Police Reports received via email.</p>	<p>CZ - Secreatry</p>	<p>Feb 2018</p>	<p>Ongoing</p>	
9	<p>AOCB</p> <p>Claire shall be on vacation until the 14th Jan 2018. Currently she is the ony signatory on the ECC bank account. Claire has internet banking access so can access funds if required.</p> <p>ECC Hi Vis Vests are being purchased by George Stewart and shall be claimed back via expenses.</p>	<p>Info</p> <p>Info</p>			
10	<p>Date of Next Meeting</p> <p>Tuesday 6th February, 2018, Community Room 2, Ellon Community Campus.</p>	<p>Info</p>			